



# Deputy Sheriff Yellowstone County Equal Opportunity Employer



*Yellowstone County encourages applications from diverse candidates and candidates who support diversity.*

**Posting Date:** June 12, 2020

**Department:** Sheriff's Office

**Salary:** \$25.92/hour

**FLSA:** Non-Exempt

**Hours:** Various hours – 12 hour shifts\*

\*May work nights, weekends & holidays

**ACCEPTING APPLICATIONS UNTIL 5:00 PM ON JULY 13, 2020**

## **FUNCTION:**

A Deputy Sheriff serves in a highly responsible and visible capacity in the protection of life and property; preserves the public peace, prevents crimes, arrests violators of the law, enforces all laws and ordinances; does related work as required.

## **MINIMUM QUALIFICATIONS:**

- Possess a valid Montana POST Basic Peace Officer Certificate or equivalent; OR have successfully completed the Montana Law Enforcement Peace Officer Academy or it's equivalent.
- Possess a high school diploma or General Equivalency Diploma (GED).
- Posses a valid MT driver's license by the starting date.
- Be in sound physical and mental health
- Must have good moral character and personal integrity.
- Must be a citizen of the United States and 18 years of age at time of employment; **and**
- No felony convictions. No domestic violence convictions.
- **May not have any tattoos, body art, or branding on the head, face, neck, scalp, or hands, unless authorized by the Sheriff because of special circumstances.**

## **SELECTION PROCESS MAY INCLUDE:**

- Submission of completed application packet.
- Screening for minimum qualifications.
- Successful completion of the MPAT, or valid passing scores within the past (6) six months.
- Oral interview: Applicant must pass an oral interview.
- Background investigation: Applicant must pass a background investigation.
- Psychological evaluation: Applicant must successfully complete a psychological evalatuion .
- Medical examination: Applicant must successfully complete a pre-employment medical exam.

**Upon receiving a conditional offer of employment the applicant will serve a 1 year probationary period. The applicant must have graduated or be able to successfully graduate from the Montana Law Enforcement Academy; successfully complete a 14 week field training program, and must be able to qualify with all assigned firearms.**

*Job description available upon request.*

## **TO APPLY:**

**Submit by 5:00 pm on July 13, 2020;**

- 1. Sheriff Application**
- 2. Post Certificate or Peace Officer Basic Academy diploma**

To: Human Resources, Room 106, Yellowstone County Courthouse, PO Box 353041, Billings, MT 59107 or to Montana Job Service, 2121 Rosebud Drive, Billings, MT. **Late or incomplete materials will not be considered.** Download application at [www.co.yellowstone.mt.gov](http://www.co.yellowstone.mt.gov) Applicants who require special accommodation due to disability should contact the Human Resources Office at 256-2705.